**PROPOSAL BUDGET SHEET**

**Academic Federation Research Grant Program**

**Innovative Developmental Awards (IDAs) 2019-2020**

**Name of Principal Investigator(s)**:

**Department**:

1. **Salaries and Benefits (Faculty, staff, graduate student, lab assistant, work study, programmer, clerical, etc.). Please complete and copy this section as needed for each individual involved with this award.**

Quarters applicable - please indicate Summer, Fall, Winter and/or Spring:

Title:

Percent effort:

Duties:

**SUBTOTAL (A)** $

1. **Field Travel (list destination/s - applicable only for collection of data.)**

Transportation to: $

Subsistence rate x # of days $

**SUBTOTAL (B)** $

1. **EQUIPMENT- MUST be extensively justified based on scientific need.**
2. Computer Hardware:

Description: $

1. Computer Software:

Description: $

**SUBTOTAL (C)** $

1. **SUPPLIES AND EXPENSES**

**Supplies and expenses (specific to research in this proposal and justified) such as mailings, copying, phone charges, archive microfilm, laboratory supplies, recharges for equipment use, etc. Publications costs must be fully justified and are to limited to $1000. Copying, shipping & mailing limited to $250 unless strongly justified. Please supply details of any proposed recharges.**

**List items and indicate costs.**

$

$

**SUBTOTAL (D)** $

**TOTAL FOR ALL CATEGORIES - A through D $**

**BUDGET JUSTIFICATION**: